



Meeting of the ACP Board of Directors

Summary and Decisions for Publication

Held on Friday, 23rd November 2018 at 32-36 Loman Street, London SE1 0EH; 15:00-17:30

Present: Isobel Pick (Chair), Kate Robertson, Sarah Gilmour, David Hadley (via telephone), Andrew Hughes, Phillip McGill, Jemima Phorson, Heather Stewart, Mary Walker, Barbara Lund, Nick Waggett

1. Apologies

Apologies were received from Dr Janet Shaw.

2. Appointment of Child Psychotherapist Non-Executive Director

Janet Shaw was appointed to the role of Child Psychotherapist Non-Executive Director.

3. Minutes and matters arising

3.1 Minutes of meeting 21st September 2018

Following a number of amendments the minutes of the September 2018 meeting of the Board were agreed.

4. Appointments

4.1 Deputy Director of Scientific Development and Deputy Director of Professional Standards

Dr Marie Bradley was appointed to the role of Deputy Director of Scientific Development this role with the intention that she steps up to the Director role when the current Director steps down.

No applications were received for the role of Deputy Director of Professional Standards.

4.2 JCP Editor in Chief

Lydia Hartland-Rowe had been appointed to the new role of Editor in Chief of the Journal of Child Psychotherapy.

A Journal Strategy Group was to be developed to support the Editor in Chief and to set the long-term direction of the JCP.

The Board paid tribute to Jo Russell, the outgoing Editor, for her work in producing the JCP.

5. Professional Standards

5.1. Interim Suspensions

A working group of the Board and the Ethical Practice Group had been formed and had met. The group had sought and received additional advice from the PSA on interim suspensions and it was agreed that the working group would continue its work.

5.2 Process for updating Disciplinary Procedures

The process was discussed by which revised Disciplinary Procedures are drafted and a budget and timetable were agreed. It was agreed that the Interim Suspension and Practice Review policies be written as separate policies to which the main Disciplinary Procedures refer.

It was agreed that an 'invalidity cause' be added to the Disciplinary Procedures to avoid challenges to one clause of the policy invalidating the whole document.

It was noted that the guidance on gaining parental consent that is on the ACP website is up to date and appropriate.

5.3 CPD Audit

The 2018 audit of members' CPD was considered by the Board. It was noted that the majority of members were undertaking CPD well above the minimum requirements. The Board thanked Claire Whitefield for her hard work in undertaking the audit. It was agreed to publish the CPD audit on the website.

6. Finance

6.1. Report from Finance and Remuneration Committee

The minutes of the F&RC were noted by the Board.

6.2. Update on 2018 budget

The budget projection to the year end forecasts a deficit. This is however less than the planned deficit which it had been agreed would be funded from reserves.

7. Business Plan 2019

7.1. Business plan including events plan

A draft Business Plan for 2019 was presented which addresses the strategic aims set by the Board at the September meeting.

The events programme for 2019 was tabled in support of the Business Plan and budget.

7.2. Budget proposal 2019

The proposed budget for 2019 was presented. It had been agreed at the previous Board meeting that the ACP would continue to run a deficit budget which used reserves to fund necessary developments. The aim was to move to a balanced budget in 2021/2022. A final budget would be signed off at the January 2019 Board meeting.

8. Policy and political work

8.1 & 8.2. Meetings with HEE and NHSE

The ongoing work of the Treat Them Right campaign was noted including the publication of the 'Silent Catastrophe' report and Impact Assessment on the training funding. The ACP had also responded to the government consultation on the long-term NHS plan.

Meetings had been arranged with HEE and NHSE to discuss the future of the funding of CAPt training and the place of CAPt within the long-term workforce plan.

8.3. UKCP application to PSA

It was noted that the UKCP had applied to the PSA for a change to their register which includes the use of the title 'Child Psychotherapist'. The ACP has responded to the application and raised concerns about the use of the title in relation to protecting the public.

9. Reports from Committees

9.1 Training Council

TC and TDG will be putting forward a proposal to establish a working group to review the pre-clinical training requirements.

9.2. Scrutiny Group

The new Scrutiny Group had met and agreed a plan of work. Lay NEDs on the group had agreed their areas of focus as:

- Communications with the public including the website
- Professional Standards Committee
- Training Council

9.3 70th anniversary planning group

Heather Stewart was thanked for convening the 70th anniversary planning group.

Date of next meeting

The next meeting of the ACP Board of Directors will be held on 25th January 2019.