



The Association of Child Psychotherapists

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ACP Board Meeting

Summary and Decisions

Friday 19th January 2018 15.00 – 17.30

1. Present and apologies

Present: Heather Stewart (Chair), Isobel Pick, Mary Walker, Alison Roy, Sarah Gilmour, Nick Waggett, Phillip McGill, Jemima Phorson, David Hadley and Ben Heridge (minute taker)

Apologies: Andrew Hughes

David Hadley was welcomed as the newly appointed interim Director of Scientific Development. Jemima Phorson was welcomed as the new Treasurer.

2. Minutes and Matters Arising

Minutes of the November meeting were agreed.

Summary and decisions document was agreed with spelling corrections.

Matters Arising

Action points from the November meeting were updated, taken with items on the agenda or deferred as appropriate.

- ❖ Standard paragraph for all committees' terms of reference to describe the relationship of the committee to the Board was approved and will be incorporated in to all role descriptions.

A disclaimer has been added to the Find a Therapist page of the ACP website regarding the ACP not being responsible for the information on members' own websites.

The ACP Board will meet with the Ethical Practice Group on 26th January to thank them for their work on behalf of the ACP and to consider issues linked to the disciplinary procedures together. The PSA and ISAAC will be invited as well.

Proposals for the charging structures for membership will be prepared for discussion at the AGM in July 2018.

The Remuneration Group (JP, HS, AH and IP) have met twice to discuss budget issues and time spent on committee affairs.

There was a meeting regarding the Journal of Child Psychotherapy on 8th December with Taylor & Francis, the Journal editors and representatives from the Board.

3. Companies House

There was a discussion about changes on the Board that need to be reported to Companies House.

4. Finance

JP (Treasurer) spoke to the two alternative versions of the proposed budget for 2018 which were based on the spend in 2017. Both versions of the budget have been designed to reduce expenditure and avoid an overspend.

- ❖ The board unanimously agreed the budget for 2018.

There was a discussion of the minutes of the remuneration committee and their proposed terms of reference.

- ❖ The terms of reference for the remuneration committee were agreed.

5. PSA Accreditation and Related Matters

HS (Chair) informed the Board that the ACP had been reaccredited by the Professional Standards Authority with one learning point.

ACP should consider how it can ensure that the public knows that clients over the age of 25 should be seen by suitably qualified practitioners on an appropriate register.

- ❖ The Board agreed that the ACP would implement the learning point from the PSA

6. Equality and Diversity Proposal

There was a discussion about concerns about the lack of diversity in the profession and how the ACP could help address that.

- ❖ The Board agreed to establish a diversity working group to look at this issue.

7. Strategic Direction & 8. Review of Committee structures

These items were taken together.

There was a discussion about the strategic direction of the ACP and the committee structure required to support that. Part of the newly appointed Chief Executive's role will be to bring some clarity to the structure.

AR will be stepping down as Director of Communications at the end of March. There was a discussion about the functions of the Media and Communications committee being held within other committees to ensure it covered the whole organisation.

It was agreed that rather than having a Board Away Day, NW would prepare a proposal regarding the future structure of the ACP for the March Board meeting.

9. Annual Conference

The Board discussed the Scientific Development Committee's proposal to allow a small number of European Federation for Psychoanalytic Psychotherapy members to attend the ACP Annual Conference in 2018.

- ❖ The Board approved inviting child psychotherapists from the EFPP to the Annual Conference.

10. Updates and for Information items

Interviews will be held for the co-editor of the Journal of Child Psychotherapy on 2nd February 2018.

The Board approved the ACP response to the *Transforming Children and Young People's Mental Health Provision* green paper.

There was an update on the Treat Them Right campaign being launched on 29th January.

The appointment of Jason Kaushal as Deputy Training Director was shared with the Board.

There was a discussion about the ACP's use of legal advice and agreement that it should only be sought when there was clarity about what was required and after initial thinking had been done by members of the ACP and the Board.

11. AOB

MW was thanked for her extensive services to the ACP as she is retiring as registrar. She has been invaluable to the ACP over many years, as she stepped up from chairing the former membership committee and managing all the changes to registration and CPD processes as well as taking on leadership of professional standards. She will be hugely missed.